



CITY OF LONG BEACH

DEPARTMENT OF HEALTH AND HUMAN SERVICES

2525 Grand Avenue Long Beach, CA 90815 (562) 570-4000 FAX (562) 570-4066

Employment Opportunity Human and Social Services Bureau Public Health Associate III – Unclassified

The City of Long Beach Department of Health and Human Services/Human and Social Services Bureau is accepting applications for a full-time UNCLASSIFIED Public Health Associate III position. The position is Program Coordinator for the 10 Year Plan to End Homelessness under the supervision of the Human & Social Services Bureau Manager.

Salary Range: \$20.338 - \$27.620 Hourly

Duties:

- Research and analyze local, state, and national policies related to homelessness and poverty;
- Plan and coordinate a Steering Committee, Working Group and nine Subcommittees comprised of more than 100 business, neighborhood, and community leaders;
- Assist with the organization, development and writing of the 10 Year Plan to End Homelessness to be presented to City Council in the Spring of 2007;
- Provide community education on the causes of homelessness and potential solutions to ending homelessness;
- Identify and recommend best practice models for eliminating homelessness;
- Respond to subcommittee member requests for research assistance and information;
- Coordinate a series of community focus groups to solicit input on the 10 Year Plan to End Homelessness;
- Develop resources to aid in the development of the 10 Year Plan to End Homelessness.
- Build community and political will to end homelessness citywide;
- Identify and advocate for additional funding resources to support Continuum of Care system in Long Beach;
- Liaison with police, fire, public health, and city council in the development of the 10 Year Plan;
- Other duties as assigned.

Qualifications:

- Computer skills in Word, Excel & Access
- Excellent verbal and written skills
- Experience working with diverse populations
- Familiarity with Long Beach Continuum of Care system/public benefits for homeless
- Masters degree preferred or commensurate years experience
- Capability to coordinate resources and provide linkages to stakeholders

Mail, fax or Email resume with cover letter to:
Corinne Schneider, Human and Social Services Bureau Manager
City of Long Beach Department of Health and Human Services
Administration, Room 235
2525 Grand Avenue, Long Beach, CA 90815
Fax (562) 570-4066
Email: Corinne_Schneider@longbeach.gov

The deadline, for submitting resumes and cover letters, is October 6, 2006.

The City of Long Beach is an Equal Opportunity Employer. This information is available in alternate format by request to the Payroll/Personnel Office at (562) 570-4009.

Requisition # 06-72